

Philippine Institute for Development Studies
NEDA sa Makati Building
106 Amorsolo Street, Legaspi Village, Makati City

EMPLOYMENT NOTICE

The Philippine Institute for Development Studies (PIDS), a non-stock, non-profit government corporation engaged in the conduct of long-term policy-oriented research, is now considering applicants for one (1) **Administrative Officer IV** (Human Resource Management Officer II). The following are the qualifications required for the position:

- Bachelor's degree relevant to the job
- One (1) year of relevant experience
- Four (4) hours of relevant training
- Salary: (SG 15) P13,300.00 per month
- Eligibility: Career Service (Professional) Second Level Eligibility
- Nature of Appointment: Permanent
- Desirable Qualification:
At least one (1) year work experience in one or a combination of personnel management functions such as recruitment, personnel development, personnel research, welfare services and other HR related work.
Computer literate

Interested parties may send in their curriculum vitae, transcript of grades, ID picture, civil service eligibility, and three (3) character references to the following address **not later than February 16, 2007:**

*The Director for Operations and Finance
Philippine Institute for Development Studies
4th Floor NEDA Sa Makati Building
106 Amorsolo Street, Legaspi Village Makati City*