

Philippine Institute for Development Studies
NEDA sa Makati Building
106 Amorsolo Street, Legaspi Village, Makati City

EMPLOYMENT NOTICE

The Philippine Institute for Development Studies (PIDS), a non-stock, non-profit government corporation engaged in the conduct of long-term policy-oriented research, is now considering applicants for the position of one (1) **Administrative Officer II (Investment Specialist I)**, with the following qualifications:

- Bachelor's degree relevant to the job;
- Eligibility: Career Service (Professional) Second Level Eligibility
- Desirable Qualifications: *Preferably graduate of BS Accountancy; with two (2) years experience in general accounting; computer literate (MS Excel, MS Word); knowledgeable or familiar with investment transactions in government securities; must possess analytical ability and can work with minimum supervision.*

The position is Salary Grade (SG-11) at P 11,589.00 per month and the nature of appointment is Permanent. Interested parties may send in their curriculum vitae, ID pictures and three (3) character references to the following address not later than **July 1, 2008**:

The Director for Operations and Finance
Philippine Institute for Development Studies
Room 401, Fourth Floor, NEDA sa Makati Building
106 Amorsolo Street, Legaspi Village
Makati City